

*****Please note that this message has been sent to the all-student listserv, but is only applicable to second year students slated to graduate (including Summer 2023 and Fall 2023 Graduates)*****

Dear Graduating Students,

Thank you very much for your continued attention to graduation announcements. On behalf of the RSPH Commencement Committee, please see below for important updates related to the Ticketing Distribution Period.

Ticket Redistribution Instructions

In the spirit of graduation, and to continue promoting equity among our students and in public health, all guest tickets that are unclaimed will be redistributed to graduates confirmed to attend. Additional tickets are free of charge. Ticket redistribution will take place starting **today at 9:00AM**, and will be managed by the RSPH Commencement Committee until all remaining tickets are redistributed.

Please read the following instructions carefully to request additional tickets. The RSPH Commencement Committee will review each request and allocate the remaining tickets based on the number of requests received and how many tickets each student requests.

- **To request additional tickets, please complete the [RSPH Commencement – Additional Ticket Request Form](#). *Completion of this form does not guarantee additional tickets.***
- **The RSPH Commencement Committee will e-mail you confirming the number of tickets that have been added to your MarchingOrder Account.**
 - Due to high demand, each request may be partially or fully met, depending on the number of remaining tickets available. Please allow 24-48 business hours for a response from the RSPH Commencement Committee.
 - Requests that are partially met will be revisited each week if remaining tickets are available. If additional tickets are granted to the requestor, the RSPH Commencement Committee will update the student.
- **Sales of graduation tickets are not permitted.** Sales of graduation tickets may be grounds for review under the [RSPH Honor & Conduct Code](#).

Graduate Instructions

All graduate and guest instructions are now available on the [RSPH Graduation Website](#). For students that have requested accessibility accommodations for themselves or their guests, we will be in touch with you separately with separate instructions.

For your convenience, please see below for an overview of Graduate Instructions:

RSPH Degree Candidate Recognition Ceremony Saturday, May 11, 2024 Woodruff Physical Education Center Emory University – Atlanta Campus	
Graduate Checklist - Before the Ceremony	
Pick Up Your Regalia	All graduates may pick up and purchase regalia at the Emory University Barnes and Noble Bookstore on Oxford Rd. If you still need to purchase regalia, the Barnes and Noble Bookstore will have regalia in stock available on a first-come, first-serve basis. If you have any questions about regalia, please contact Heather La Fleur at hlafleu@emory.edu or call 404-727-2731.
Manage Your Guest Tickets by Friday, May 10, 2024	All graduates may access MarchingOrder to Print/E-mail all their guest tickets. To complete this: <ul style="list-style-type: none">• Login to MarchingOrder• Click Manage / E-mail Tickets• E-mail Tickets to Your Guest for them to print or have on their phone.
Access / Print Your GradPass by Friday, May 10, 2024.	All students have received a GradPass to participate in the in-person ceremony and must have this printed or on your phone as it is <i>required</i> for entry into the Woodruff Physical Education Center. When you login to MarchingOrder, click “Print GradPass.” Your GradPass will also include your line-up number.
Plan Accordingly and Get a Good Night’s Sleep	Be sure to get a good night’s sleep and hydrate before graduation day. <i>It is recommended that graduates wear flat and/or comfortable shoes for the ceremony.</i>
Logistics – Day of the Ceremony	
Parking Information	All decks at Emory University will be free for all visitors, faculty, and students. Your recommended parking deck is the Peavine Parking Deck, located across the street from the event venue (29 Eagle Row, Atlanta, 30322).
Arrival, Check-In, and Line-Up	Doors Open for Graduates on Saturday, May 11 at 8:45AM at the Woodruff Physical Education Center. Graduates will be directed to the Graduate Line-Up Area from the Peavine Parking Deck and the Woodruff Physical Education Center Entrance.

	<ul style="list-style-type: none"> • Graduates must have their GradPass ready to scan at check-in. After checking in, graduates will proceed directly to their line-up area. Light snacks and beverages will be available. <i>Graduates must arrive and line up by 9:45AM.</i> If you do not line up on time, you will not be able to participate. • Guests will be permitted to enter the main entrance of the Woodruff Physical Education Center (facing the Peavine Parking Deck) starting at 9:00AM. All guests must have their printed ticket or QR ready to scan at check-in. After checking in, guests will proceed directly to Guest Seating Areas. <p>Note: Due to a high number of attendees, broadband network access may be limited. We recommend printed tickets and GradPasses.</p>
<p>Details About the Ceremony</p>	<p>The RSPH Degree Candidate Recognition Ceremony will last approximately 150 minutes (2.5 hours).</p> <p>Individual recognition for graduates will take place as follows:</p> <ul style="list-style-type: none"> • When a graduate’s name is called, they will walk across the stage with their diploma cover in-hand. Diploma covers will be on your seat, so please take it with you when it is your turn to cross the stage. Names may be called in quick succession to accommodate all graduates. • As a graduate walks across the stage, a slide (with their name, photo, degree, and program) and live footage of the graduate crossing the stage will be displayed on multiple screens. <p>Guest seating information:</p> <ul style="list-style-type: none"> • Since this ceremony will be taking place in a gymnasium, most guests will be seated on bleachers. Guests are welcome to bring stadium seats. • Seats on the floor will be reserved and prioritized for guests with accessibility needs. • No guests will be permitted near the stage to take photos. A photographer will capture your moment as you cross the stage, as well as after you cross the stage.
<p>Ceremony Dismissal</p>	<p>When the RSPH Degree Candidate Recognition Ceremony ends, the stage party and faculty will be dismissed, followed by the graduates. After all graduates have exited the venue, all guests will be dismissed.</p>

Donate Regalia for Future Graduates	Interested in donating your RSPH Regalia? The Rollins Environmental Health Action Coalition (REHAC) will be accepting donations of used Regalia on May 11, 2024, after the ceremony has concluded. Look for the REHAC tables by the procession exit.
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Graduation Gift Distribution

The RSGA and your RSPH Alumni Association have chosen a special gift for you in honor of your graduation! Gifts will be available for pick up on the bridge connecting CNR and GCR between 12-1pm each day during the week of April 22nd. Gifts will also be available at the Second-Year Send Off on April 28th. Be sure to get yours!

Reminder: Graduate Outcomes and Exit Survey

Transitioning from student to alumni? Don't forget, RSPH Career Development services last a lifetime. Help us support you by completing the Graduate Outcomes and Exit Survey on [RSPH Career Connection](#). Update your status and [alumni email](#) to stay connected. **No need for full-time employment to participate.**

Reminder: Blue Tassel Initiative

As your time at Rollins concludes, cherish the enduring connections and skills gained. Emory isn't just a school; it's where friendships were forged, change was enacted, and impacts were made. Before departing, kindly consider contributing to Rollins. Your gift, starting at \$10, ensures a lasting legacy and earns you a Class of 2024 Blue Tassel. Investing in Rollins supports faculty, programs, and the community that supported you.

[Make your gift online today!](#)

**Gifts can be directed to any fund at Rollins of your choosing. Tassels will be available for pick up with your graduation gift during the week of April 22nd from 12-1pm each day.*

How to Obtain Your Alumni E-mail

The Emory Alumni Association is pleased to offer alumni e-mail powered by Google. This service is free for all Emory University alumni. Along with your alumni email account, you have access to other apps, including Drive, Calendar, Docs, and many more. **[Click here](#) to access instructions about how to obtain an @alumni.emory.edu account.**

Thank you very much, and please let us know if you have any questions at rsphcommencement@emory.edu.

Sincerely,

RSPH Commencement Committee